



Lakeville's Grand Parade - Saturday, July 10, 2010

Dear Parade Participant:

We would like you to consider participating in Lakeville's 44th Annual Grand Parade. The parade is comprised of approximately 120 units along a 1-mile route. It proceeds at a fast pace lasting about 2 hours with a full street of spectators (approximately 20,000) along the entire parade route. This year's parade will be on **Saturday, July 10, 2010 beginning at 5:30 PM.** As you may already know, our high quality parade is regarded as one of the **"very best"** in Minnesota.

The Pan-O-Prog committee prides itself on accommodating the needs of our participants. We provide the following services to our visiting parade units:

- Portable toilet facilities in the line-up area.
- Water to parade participants in the line-up and at the end of the parade.
- Easy access out of town at the end of the parade route.

If you are interested in participating, please fill out the enclosed enrollment and Standard Hold Harmless agreement form and return it to the address indicated on the form

Please respond as soon as possible, **but not later than June 10th.** This year we are limiting the number of parade entries to one hundred and twenty. That is still a big parade, but a reduction of approximately twenty units from last year's parade. This will allow for a two hour, better managed, higher quality parade. Unfortunately though, it also means we will not be able to accommodate everyone wishing to participate. After accepting our community leaders, the paid performing units, corporate sponsors and the business/political units assisting us with financial assistance by paying to participate, we will then allocate the remaining spots to get the parade to 120 units in length.

If you have any questions, you may inquire by e-mail to panoprog@msn.com or by calling one of the parade chairs listed below. Pan-O-Prog also maintains a general information & message line at (952) 985-9558.

We look forward to seeing you in or at the grand finale of Lakeville's Summer Festival.....**The Pan-O-Prog Grand Parade !!!**

Sincerely,
Dan Pellinen
Parade Co-Chair
612-618-7962

Dave Litzinger
Parade Co-Chair
612-600-4160



Grand Parade – Saturday, July 10, 2010 at 5:30 PM

Please Complete And Return To Address On Back No Later Than June 4th 2010

Yes, we will be able to attend.

No, we will not be able to attend, but please send me an invitation again next year.

Organization Name: _____

Description of Unit: _____

Number of Members in Parade: _____ Line-up Space (in feet) Required: _____

Does your unit produce a lot of noise or music? _____

A \$320.00 fee is required from Businesses or Politicians who wish to appear in the parade. All applications received after June 4, 2010 will have to pay a \$350.00 fee. Please make checks payable to Pan-O-Prog and return with this application. Entities that are a corporate sponsor of the \$500.00 level or more will have their entry fee waived.

Check here if you are already a corporate sponsor.

Check here if you are interested in becoming a corporate sponsor and its additional benefits.

Name of Contact Person: _____

Address of Contact Person: _____

City, State and Zip Code: _____

Home Phone: _____ Work Phone: _____ e-mail: _____

Brief description to be used by our Parade Announcers (two different locations) to recognize your unit.

STANDARD HOLD HARMLESS AGREEMENT

Name: Pan-O-Prog Parade

Location: Lakeville, MN

Date/Time: Saturday, July 11, 2010, 5:30 PM

1. We understand that we are participating in this parade on a totally voluntary basis and that we are NOT under any obligation or compulsion to participate in these activities. We further understand that this parade is sponsored by the Lakeville Pan-O-Prog Parade Committee and the City of Lakeville, MN.
2. Our members have parade experience as band members and have received a written briefing on this parade. They have a basic understanding of the activities involved in this parade. We further considered the risks involved in this parade and do willingly choose to participate.
3. We understand that our personal safety is our own responsibility and the Committee, their agents, employees, officers and officials and any other leaders, planners, or organizers of this parade would rather have the parade halted than to cause injury to any person or damage to any property.
4. We further assume the responsibility for damage or injury to any other person, private property or possessions that we may cause through any of our actions whether deliberate or accidental. We will not knowingly violate private or public real estate during this parade, on the route or in the assigned assembly area. We will not willfully violate trespass or any other laws during this parade.
5. In case of our members' personal injury, we understand that their personal health/medical insurance policy must be in effect. We further understand that neither the parade committee nor any governmental unit or agency will cover any medical costs incurred due to injury during this voluntary participation in this parade, unless our member's medical coverage is normally covered by a governmental unit or agency
6. We understand that own safety is our own responsibility. We hereby agree to assume the risks of injury which may be involved in the activities of this parade and hereby agree to hold harmless, defend and indemnify the Pan-O-Prog committee and it's volunteers, City of Lakeville and it's elected officials and any organization whether private or public, any military service, the United States Government and any state, county, or municipal agency or government which may be involved in this parade.
7. Our members are responsible for their own personal health/medical insurance plan that will cover them during this parade. This information has been clearly communicated to the members in the written briefing they have received.
8. We understand that **THIS DOCUMENT MUST BE COMPLETED AND RECEIVED BY THE PARADE COMMITTEE BEFORE YOUR ORGANIZATION WILL BE PERMITTED TO PARTICIPATE IN THIS PARADE.**

Remit to : Pan-O-Prog Parade
PO Box 105
Lakeville, MN 55044

9. We have read the entire contents of this document and totally understand the circumstances and conditions under which we may participate in this parade. We have shared this information with our unit members and, if minors are involved, their parents have been advised of the details.

Parade Participant

Date: _____